

Just Can't Hide That Glenview Pride!

Glenview Elementary School

4215 La Cresta Avenue

Oakland, CA 94602

(510) 879-1190 office / (510) 879-1199 fax

www.glenviewelementary.org / www.glenviewpta.org

Deitra Atkins, Principal



Before July 2007



After July 2007

A Guide for Families at Glenview Elementary School

Welcome to the 2008-09 School Year

First Day of School

Monday, August 25, 2008

Minimum Days: 8/25, 8/26, 8/27, 8/28, & 8/29/2008 and every Wednesday

Minimum day schedule:

8:20 a.m.-1:00 p.m. – Kindergarten

8:27 a.m.-1:10 p.m. – Grades 1, 2, and 3

8:20 a.m.-1:10 p.m. – Grades 4 and 5

Monday, September 1, 2008 – Labor Day Holiday

(No school for students.)



every student. every classroom. every day.

Glenview Elementary School
4215 La Cresta Avenue
Oakland, California 94602
(510) 879-1190 / (510) 879-1190 fax

August 2008

Dear Parents and Guardians,

Welcome to the opening of what promises to be another fabulous school year. At this time of the year, there is great anticipation of what is to come in the new school year. I am as excited as the Glenview teachers, children and parents. Why? Because, even though we will all work hard to master our academic goals, there will be fun and excitement as we make that journey.

As we begin this new year, we continue the philosophy that each of us is special and that it is our special talents that make us strong as a school community and as individual members of that community. Together, teachers, students and parents make a strong Glenview family. Throughout the year I look forward to meeting the new members of our family and reconnecting with returning members. I encourage families to get to know each other so that we can build new friendships and support each other as the need arises.

At Glenview, the staff, faculty, and administration are honored that you entrust us with your precious ones. The hours that your children are with us each day are so important. We treat your children as if they were our own. We are ready to begin a new school year, 2008-09. We will look forward to greeting your children each morning, lined up in their uniforms – *DRESSED FOR SUCCESS and READY TO LEARN.*

Sincerely,

Ms. Deitra Atkins

Ms. Deitra Atkins, Principal

Just Can't Hide That Glenview Pride!

Remember to Wear Your School Uniform!

**Glenview Elementary School
General Information
2008-09 School Year**

The goal of Glenview School's staff and administration is to provide a warm, positive, safe, and inviting environment. In order to accomplish this goal, as in our homes, procedures and rules must be in place at school so that there is order when our approximately three hundred ninety children spend their six hours at their "second home," Glenview Elementary School. Such an environment sets a tone in which children can develop daily routines and respect for others within the school family unit that will carry over into their adult lives, strengthening their capabilities to advance in their personal and professional lives. The following is a joint effort of the school staff, PTA Board Members and Principal to provide information that will assist Glenview families in their awareness of school procedures and in organizing their daily routines.

Dear Parents/Guardians: If your child's educational plans have changed and he/she will not attend Glenview School during the 2008-09 school year, please inform the school secretary ASAP so that posted class lists can accurately represent students that will be attending Glenview. This can be done in person at the front office or by phone, (510) 879-1190.

Thank you in advance for your consideration.

Deitra Atkins, Principal

**Schedule For the First Week of School
Monday, Tuesday, Wednesday, Thursday, and Friday**

Minimum Days: 8/25, 8/26, 8/27, 8/28, & 8/29/2008 and every Wednesday

Minimum day schedule:

8:20 a.m.-1:00 p.m. – Kindergarten

8:27 a.m.-1:10 p.m. – Grades 1, 2, and 3

8:20 a.m.-1:10 p.m. – Grades 4 and 5

Monday, September 1, 2008 – Labor Day Holiday

(No school for students.)

(See School Hours Section below for regular hours)

Who Lives in the Office?

Deitra Atkins, Principal

School Telephone Number: (510) 879-1190

School Facsimile Number: (510) 879-1199

Principal's Protected Time: This information will be posted by mid-September

Ms. Yolanda Brown, Secretary

Ms. Annie Patton, Senior Clerk Typist

Phone Usage

Students may use the office telephone ten minutes after school for local calls when necessary. During the school day, students are allowed to use the school phones as appropriate by permission of the teacher or office staff. Parents that feel the need to supply their child(ren) with a personal cell phone are asked to fill out a form in the office so that it is on record that the phone is at school with the parent's permission and school personnel's knowledge. Students in this category are to keep the phone in a backpack or other suitable location out-of-view from other students. It is not to be out or used before, during or after school since school phones are available in case of emergency. (Note: The office phone is available between the hours of 8:00 a.m. and 4:00 p.m.) The school is not responsible for damaged, lost or stolen phones. Parents of students that are unable to abide by this rule will be asked not to send the phone to school. If a cell phone is confiscated at school it will be returned to the parent or guardian, not the child. If it is confiscated a 2nd time, the phone must be turned in and checked out in the office on a daily basis, if there are still problems with having the cell phone at school, the phone will be taken to the district office for the parent to pick up from Glenview's Network Executive Officer.

iPods (and other similar devices)

Personal iPods or other similar devices are not to be brought to school. These items will be confiscated if at school. The school cannot be responsible for loss or damage and it can interfere with the instructional program.

In Case of Emergency and Student Release

The Emergency Contact Form and Earthquake/Disaster Form are to be completed for each student by his/her parent or guardian. Each student's Emergency Contact Form and Earthquake/Disaster Form is kept in the school office and Emergency Preparedness Binders and should contain the most recent telephone numbers and addresses for the adults responsible for picking up your child in the event of an emergency. **It is essential that this contact information be complete and accurate.** Please notify Glenview's office secretary in writing if any of the information reflected on these forms needs to be updated. Students will not be released to individuals that are not listed on the Emergency Contact Form unless authorized to do so in writing by the individual that registered the student. Please inform this individual that he/she may be asked to show ID. Information on the Emergency Contact Form and Earthquake/Disaster Form can only be changed by the parent/guardian that registered the child.

Welcome To Kindergarten

It may very well be true that everything you need to know in life, you learned in Kindergarten. Our exceptional Kindergarten teachers will give your children the best possible foundation as they start their journey. To help families new to Glenview get acquainted, incoming kindergartners and parents were invited to meet informally at designated times during the summer so that friendships could begin to form before the first day of school.

This year's Kindergarten Tea will be held Sunday, August 24, 2008, from 2:00 – 4:00 p.m. in the school auditorium. Families of incoming kindergarten students are encourage to attend.

Classroom Assignments

Many variables are taken into consideration when making class assignments. Although your child has been assigned to a specific teacher at this time, parents are to consider all assignments as tentative. Adjustments may need to be made due to contractual and/or compliance mandates. Classes will be finalized by the first or second week in October. Every effort will be made to minimize changes.

Parents will be informed of initial classroom assignments by way of a class list posting. Class lists will be posted in the front of the school beginning Saturday, August 23, 2008, at 9:00 a.m.

(Please do not make requests for class changes.)

The First Day of School – Monday, August 25, 2008

Classroom assignments are posted by grade on the boards in the front upper yard. Find your child's assignment and proceed to the designated outside location to get in line when the bell rings.

All teachers will carry signs with their name and room number written on them.

Designated line-up locations:

8:20 a.m. – Kindergarten teachers meet their students in the front yards of the school.

Mrs. Collins – lower front yard outside of Room 1's door

Mr. Granda – upper front yard near the slide, close to stairs/tables

Ms. Havenar – upper front yard near the slide, close to the fence

8:20 a.m. – 4th and 5th grade teachers will meet their students on the back lower play yard on the designated symbol for that teacher.

8:27 a.m. – 1st and 2nd grade teachers will meet their students on the upper back play yard on the designated symbol for that teacher.

8:27 a.m. – 3rd grade teachers will meet their students on the back lower play yard on the designated symbol for that teacher.

Getting To Know You

Please join Glenview PTA members and other fellow parents for coffee and pastries the first day of school, beginning at 8:00 a.m. in the auditorium. Refreshments will be available all day. Don't forget to stop by!

School Hours

Kindergarten

8:20 a.m. – 2:35 p.m. (M, T, Th, F) / 8:20 a.m. – 1:00 p.m. (Wed.)

First through Third Grades

8:27 a.m. – 2:45 p.m. (M, T, Th, F) / 8:27 a.m. – 1:10 p.m. (Wed.)

Fourth and Fifth Grades

8:20 a.m. – 2:45 p.m. (M, T, Th, F) / 8:20 a.m. – 1:10 p.m. (Wed.)

Please note that every Wednesday is a Minimum Day and school ends at 1:00 p.m. for Kindergarten and 1:10 p.m. for grades 1st through 5th grades. Additional minimum days will be listed on the school calendar and in flyers. The time schedule will remain as indicated above.

Getting to and From School

More than 370 students are expected to get to and from Glenview Elementary School on time each and every day. There is limited parking in the immediate vicinity of the school, which is set in the middle of a quiet residential community. The development of the following procedures has been a joint effort between site administration, staff, PTA, city officials, and the surrounding neighbors. Your adherence to these procedures will minimize delays and/or inconvenience to you and others, and ensure the safety of our children.

- Drivers of vehicles parked on the Hampel Street side, closest to the school, are to remain in their cars, behind the wheel. (No unattended vehicles):

Before School: 8:10 – 8:40 a.m.

After School: 2:35 – 3:00 p.m.

If someone other than yourself will be picking up your child(ren), please inform them of the procedures. (Note: There are signs stating, “No Parking on School Days between 8:00 a.m. and 4:00 p.m.” Drivers can be ticketed for not adhering to this law.)

- As the car in front of you leaves, drive forward so that waiting cars can pull in at the rear of the car line.
- Double Parking is not allowed. Pick-up/drop-off/waiting is to be done in a legal safe location.
- La Cresta Street/School Driveway:
 1. Please keep the driveway entrance clear.
 2. 8:15-9:15 a.m. and 2:30-3:15 p.m.
 - The blue handicap parking zone is for the buses caring our visually impaired students during the listed times.
 - The curb between the driveway and the corner is reserved for school buses during the listed times.
- Parents of Kindergarten students are asked to arrive early enough for drop-off and pick-up so that they can park in an area other than the Hampel Street pick-up/drop-off area so that they can walk their child to and from class.
- Drivers are asked:
 1. Not to make U-turns in the middle of the street or at the two Hampel intersections nearest the school during drop-off and pick-up times.
 2. Not to park in the school driveway, handicap parking space or yellow bus area on La Cresta Avenue near the school driveway.
- To ensure a smooth flow/continued movement of pick-up/drop-off of students on Hampel:
 1. Arrive 5-10 minutes early – park on a side street or over the hill, and walk to the school to take/pick-up your child.
 2. Arrive 5-10 minutes early and park on a side street or over the hill if your child usually takes more than 5 minutes to meet you after school. Parking in front of the school on Hampel Street is to be limited to a 5-minute wait with the driver remaining in the car during these heavy traffic periods.
- **Consider arriving 5 minutes later to avoid the rush of cars at the after school dismissal.**
- **Make sure your child knows where to wait to be picked up. Inform your child of a designated location to stand/wait to be picked up after school. Students are to avoid waiting in the yards of surrounding families’ homes.**
- **Please do not allow your child to jaywalk. It is dangerous and illegal. If you are parked across the street from the school on Hampel, your child must cross at Linwood or Hampel stop signs to reach your car. *(It is requested that individuals picking up students strictly adhere to this procedure so that it will not be necessary for an adult traffic supervisor or the principal to speak to you personally about the stated safety procedure.)***
- **Be considerate of our neighbors by not blocking their driveways or having disrespectful verbal confrontations.**
- **Double parking is not allowed. Pick-up/drop-off/waiting is to be done in a legal, safe location.**
- **Please refrain from honking your horn to get the attention of another driver or your child. It is disruptive to the neighbors and may awaken neighbors’ young children that are napping.**
- **Please inform individuals that periodically assist you in the drop-off/pick-up of your child(ren) of Glenview’s “Getting To and From School” procedures.**
- **Please treat our neighbors as you would want to be treated if you lived in close proximity to a school.**

Finally, keep in mind that your child is watching your example closely and will be learning to drive in the not-too-distant future. Using your seatbelt, respecting the right-of-way, and observing the posted speed limit and traffic signs will ensure that your child will become a responsible driver.

Important Safety Seat Reminder: California State Law requires that children who are under 6 years of age, regardless of weight, or weigh less than 60 pounds, regardless of age, be properly secured in a child restraint. As of January 2005, children must ride in the back seat (if a back seat exists) until they are at least 6 years old or weigh 60 pounds. Children 12 and under should remain in the back seat if your car has a front airbag.

Students are expected to be at school each school day unless ill or some unforeseen family emergency occurs.

- Good daily attendance is necessary in order for your child to maximize opportunities for academic, social, and emotional growth.
- Please be aware that the cash-strapped Oakland Unified School District (OUSD) relies on the funding it receives for students' Average Daily Attendance (ADA). **Glenview's General Purpose (GP) funding is based solely on the actual attendance of its students.** No absences are excused in regards to state ADA funds. Attendance does have to be documented as excused or unexcused for grading and statistical purposes. For this documentation, a note is to be written stating the reason for the absence and signed by the student's parent or guardian.

Under Results Based Budgeting, ADA determines a sites budget for the following year. Glenview School did not meet its 98% attendance target for the 2007-2008 school year. As a result, less GP funding is applied to Glenview's budget.

If you are planning a family trip that will require your child to miss school five or more school days, please speak to your child's teacher about an Independent Study Contract. This paperwork must be completed by the teacher and signed by the parent before the child leaves. If the student completes the assignment (e.g., a journal of the trip, a reading log, math worksheets, etc.) and returns it to the office on the first day of his/her return to school, the student will not be regarded as absent during that time.

Tardies

Students are expected to be at school on time each school day. Habitual tardies result in significant loss of instructional time that can never be recovered by a student. Being as little as 10 minutes tardy per day for 20 days equals 200 minutes of missed instruction during this time period. Parents, guardians, daycare providers, and other individuals that are responsible for students' arrival at school are asked to allow additional time for traffic and other unforeseen delays.

Uniform Policy

Listed below are Oakland Unified School District's (OUSD) **general guidelines** regarding what students may wear to school: (Note: Glenview's uniform and clothing policy are further defined with additional details. This will be sent home in September.)

1. Clothes should be no larger than one size above the student's regular size. Baggy clothes are discouraged; shirts should be tucked in.
2. Clothes should be in the school colors (solid colors only). Glenview's uniform colors are navy blue and white. Navy blue pants, skirts, shorts or jumpers. Solid colored white shirts or solid colored navy blue shirts. No logos, please. Glenview shirts and Glenview sweat shirts can also be worn. Glenview shirts can be purchased from the PTA.

3. Clothing and outerwear with logos or pictures are strongly discouraged.
4. Parents will be called and asked to bring a change of clothing if a child is inappropriately dressed. This includes inappropriate shoes. Students are expected to wear non-distracting shoes and safe shoes for outside play (no flip-flops, slip-on/slides, heals, clunky/stacked or roller shoes).
5. Clothing should be clean and in good condition.
6. Midriff-baring tops, spaghetti straps, short shorts, and tank tops should not to be worn to school.
7. Hats/hoods are to be removed in class.
8. Glenview's free dress day is every Friday. School appropriate non-uniform clothing is to be worn. Other special dress days will be announced throughout the year.

Please Note: Parents are strongly encouraged to dress their children in uniform. It eliminates the need for “Oh what is my child going to wear to school today?” and decreases the overall amount of time and money spent on clothes. Classes look distinguished and ready to learn when dressed in uniform. Wearing a uniform also prepares students for future jobs that may require that a specific uniform be worn while on duty (it isn't optional). Some teachers give special rewards if the class has 90% to 100% of the students in uniform over a designated period. If a coordinator steps forth, this will become a school wide practice. If for some reason you do not wish to have your child comply with the OUSD uniform policy, you may obtain a form from the office secretary to request a waiver.

Don't We Look Good In Our School Uniforms?



Lost and Found

Each year, many articles of clothing are left on the playground or other locations on site. These clothes are placed in the **Lost and Found** which is located on a coat rack in the main hallway between rooms 6 and 7. Several times during the school year, as much as approximately \$800 worth of unclaimed items are donated to charity. Please be sure to clearly write your child's full name on anything you'd like to see return home with

your child. You are encouraged to first check the Lost and Found for missing articles before inquiring in the school office.

School Meal Program

Both breakfast and lunch are available to students – Breakfast is \$1.00 and lunch is \$2.00. Both include milk. **ALL parents** are asked to complete a lunch application to determine if their child qualifies for free/reduced lunch during the 2008-2009 school year. Even if you are positive that your child doesn't qualify for free/reduced lunch, please complete the section where you have to supply parent(s) and child's name and write **DO NOT QUALIFY**. Return the application to the school so that your application can be counted as being returned. This is also a way to ensure that every parent has received an application. The results of this information directly affect a portion of Glenview's categorical funding and accurate reporting of site statistics for the State of California. Applications for a free or reduced price lunch will be sent home and are also available in the school office. Students that qualify for free/reduced lunches have the same status for breakfast. The cost to students that qualify for reduced meals is: breakfast - \$.30 and lunch - \$.40. Menus are sent home with your child each month.

School Yard Supervision

Teachers are assigned to yard supervision during each recess period, as well as before and after school on a rotating basis. Hired noon supervisors and consultants supervise during the teachers contracted 30-minute duty-free lunch period.

Before and after school supervision:

Regular School Day: 8:17 – 8:27 a.m. and 2:45 – 2:55 p.m.

Wednesday Minimum Days: 8:17 – 8:27 a.m. and 1:10 – 1:20 p.m.

After school pick up: Please pick up your children promptly and do not leave them unattended on the playground. There is no supervision outside the times listed above unless your child is participating in an after-school program.

If you are unable to pick up your child due to unforeseen circumstances, call our office secretary so that your child can wait for you or another responsible adult in the safety of the school office.

Homework

Expect homework Monday through Thursday, and occasionally over the weekend. The amount will vary by grade level. Information will be sent home by individual teachers. Assignments are usually a review of what has been studied in class. A description of what is expected will be sent home by your child's teacher.

Report Cards

Report cards provide parents with a periodic assessment of how students are doing in school. Information about intervention strategies and possible retention is also recorded. Elementary school students receive three report cards a year. Parents are to sign and return the report card envelope to the classroom teacher to document that they have seen the information. Unless received at a parent/teacher conference that takes place within a two-week window of the report card distribution day, report cards are sent to parents the next Friday after the report card period ends. Teachers make every effort to schedule a parent conference and meet with each parent by the end of the first report card period. Parents are encouraged to talk to their child's teacher about any questions or concerns they may have about their child's report card. Parents can also request a parent/teacher conference at other times during the year.

If a student is identified as not meeting adequate grade level content standards, a parent/teacher conference is called to develop an educational plan which would be closely monitored by the parent and teacher during the school year to avoid retention. Since a student's grade level abilities can be detected early on in the school year, a conference may be scheduled to take place as early as the end of September or early October so that the

teacher and parent can work closely to assist the student in meeting California grade level content standards requirements.

Conferences

- Parent/Teacher Conference – Conferences can be scheduled by the classroom teacher or requested by the parent/guardian during the school year.
 - Initiated by classroom teacher
 - Initiated by parents
 - If there is a parent concern, contact the classroom teacher to discuss/rectify the concern.
- Parent/Teacher/Principal – These conferences are scheduled after efforts have been made between the parent and teacher to resolve an issue and there is still a need to bring clarity and/or to gain understanding surrounding a specific issue(s).
- Parent/Principal – These conferences take place for varied reasons, ranging from, but not limited to: event planning, new ideas, clarification of issues/procedures, attempts to resolve classroom issues with the classroom teacher have been exhausted, “thank you” and “appreciations” ,,,

Enrichment Programs

Glenview offers a variety of programs throughout the school day that are paid for by site funds and supplemented by the generous contributions from Glenview’s PTA, when needed. The administration is dedicated to providing our children with access to the arts. Examples of programs include: Art, Drama, Dance, Music, and Sports. Grades 4 and 5 receive Leadership, Teambuilding, and Literacy/Language/Career Exploration through Spirit Team and Video Production. Instrumental Music is available to 4th-5th grade students through the OUSD Music Program.

Visual and Performing Arts

Each week, all Glenview students receive instruction in at least one area of the visual and performing arts during the regular school day at no cost to parents. It is our belief that the participation in the arts is an integral part of a child’s education, and we at Glenview are committed to this end. Kindergarteners usually have three arts classes per week – dance, drama, and visual arts. It is hoped that adequate funding will allow the continuance of three weekly classes. The weekly classes begin in October or November of each school year. There will be one or two “Celebration of the Arts” programs during the school year, dates and times to be announced at a later date.

Gifted and Talented Education (GATE)

The GATE Program provides additional educational opportunities to children in grades 3, 4 and 5 who show advanced talents, abilities and achievements in academic areas and/or in visual/performing arts. Enrichment activities are offered in classroom and/or workshops and outside excursions. The criteria for GATE identification are at the district GATE office. If there is a parent interested in assisting a teacher in coordinating GATE activities, please contact Principal Atkins at (510) 879-1190.

After-School Childcare

Adventure Time:

On-Site Telephone Number: (510) 530-6081

Adventure Time provides before and after school care on site from 7:00 a.m. to 8:30 a.m. and from 2:45 p.m. (or 1:00 p.m. on minimum days) to 6:00 p.m. Adventure Time has served Glenview families for many years. The Adventure Time portable is located on the upper back yard area of the school. Please contact Hiyas Kintanar, Site Director, to obtain an enrollment packet and information concerning cost.

Dimond Recreation Center:

Oakland Parks and Recreation Department After-School Care Program picks up Glenview students and escorts them to the program at the park. Classes include: soccer, African dance, T-ball, carpentry, cooking, basketball, billiards, arts and crafts and Adventure Club. Call (510) 482-7831 for additional information.

Before/After School Classes

Glenview offers several very popular after school classes on site. Examples of programs that have been offered in the past are: Berkeley School of the Arts, Oakland Youth Chorus, Rhythm Rocks, Chess School, Recorder Classes, ... Information regarding the schedule, the cost, and how to register for any of these classes will be sent home with your child within the first month of school. The PTA offers scholarships for some of these classes, and some classes are funded through site categorical funds. Categorically funded programs are at no cost to the parent.

In addition, there is a Prop 49 and OFCY funded after school program for students in need of additional academic support and as enrichment for students that are working at or above grade level. This is a voluntary program and does not accommodate or substitute for child care. Students that were previously dropped from the program or students with difficulty complying with school rules during the day and/or those of the after school program will not be considered for participation until there is significant improvement during the regular school day program. Additional information will be provided during the first month of school.

School Communication

The Griffin Newsletter is produced quarterly and sent home in homework packets. Also, look for important updates and information on both the school and PTA web sites and outside the office on the Office Bulletin Board and the PTA Bulletin Board. We encourage you to join the PTA email list on Yahoo Groups! The Yahoo group, called Glenview PTA, is open to any parent, teacher, staff member and community individuals. To join, send a message to: GlenviewPTA-subscribe@yahoogroups.com.

Volunteering in the Classroom

Glenview is a great school because the principal, certificated and classified staff, parents and students work together to create a community that values the importance of education. We are all committed to ensuring that each and every child achieves academic success. **You are encouraged to volunteer for various tasks and activities around the school in any capacity that works with your skills, interests, and schedule. Tutoring and assistance with other small jobs is also welcomed within the classroom.** If you are interested in being a room parent, please let your child's teacher know or wait until a flyer is sent home by the PTA "Room Parent" liaison.

Parents interested in volunteering are to register at the district office by picking up a *Heroes*/volunteer application from Glenview's school office.

All parents who volunteer at Glenview are required by the state of California and OUSD to have the results of a current TB test on file at school. Fingerprinting is required if the volunteer will be working alone with individual or groups of students without supervision of certificated personnel. While we realize that it is not easy to take the time to see your doctor or go to a clinic to be tested, tuberculosis is a highly contagious and debilitating disease. If you have any questions or would like more information, please contact the district nurse, at (510) 879-8138.

Field Trip Drivers: If you are interested in serving as a driver on one or more of your child's field trips during the school year, you must provide the office with your automobile insurance information and follow California law regarding seat belt and car seat requirements. Specifically, each child must wear a seat belt and children 6 years old and under and 60 pounds and under must use a child safety seat.

No fingerprints are required for a one-day field trip that is not overnight.

Sign-In

Please remember to sign-in/out when you come to school. For obvious safety reasons, every adult who enters the school building or who is on the school grounds while school is open needs to check in and out at the office and wear a nametag.

School Library

Barbara Littleford will begin her second year at Glenview in our school's *McPherson Library*. She provides academic support and enrichment for our students. Her position is categorically funded with State/Federal site funds. Special thanks go out to our PTA for "jump starting" the funding of this position during the first five months of the 2007-08 school year

Remember to complete a *Heroes* volunteer application if you are interesting in volunteering in the library.

Medications at School

Specific guidelines have been distributed to schools concerning medications that students' need to have at school. A form that has been completed by your physician must be completed and on file in order for medication to be on site. Additional information will be sent home and placed on the school web site, www.glenviewelementary.com.

Other Resources and School Support Organizations

Resource Specialist Program

This program is designed to identify and serve students with average and above average potential but who have a learning disability. The Resource Specialist and/or IA provide support and appropriate academic interventions so that these students may find academic success in the regular education program.

Special Education/Visually Impaired Program (VIP)

The Visually Impaired Program provides services for children who are visually impaired or blind. These students are integrated into mainstream classes as often as possible with appropriate adaptations of curriculum and materials. Glenview School has a continuum of services for children Infant/Preschool through fifth grade. There are 3 VIP classrooms and various support staff.

Speech Services

A speech-language therapist is available on site twice per week. Students are referred. Qualifying students receive therapy to address his/her speech-language disorder.

Councils/Committees

1. **Student Success Team (SST)** – is an intervention team to bridge communication and provide support between parent, teacher, and student. The team is comprised of teachers, administrator, school psychologist, Social/Emotional consultant, parent, and student.
2. **School Site Council (SSC)** – meets monthly and is comprised of teachers, other school personnel, the principal and parents/guardians, whose major function is the development, implementation, and evaluation of the school site plan for categorical programs.

3. **School Advisory Council (SAC)** – advises the principal and SSC regarding the school’s program and services for identified State Compensatory Education participants. SAC responsibilities can be voted over for SSC to assume its responsibilities.
4. **English Learners Advisory Council (ELAC/Formerly BAC)** – advises the principal and SSC regarding the school’s program and services for identified English Language Learner students. ELAC responsibilities can be voted over for SSC to assume its responsibilities.

NOTE: The establishment of a new two-year cycle for SSC, SAC, and ELAC will take place fall 2008. Please look for upcoming dates for election of members and officers.

Glenview Parent Teacher Association (PTA)

The PTA sponsors many important parts of your child's education and enrichment at school, including classroom supplies, assemblies, sports equipment, art programs, Halloween carnival and much more. The Glenview PTA also serves as an advocate for Glenview parents and students at the school district and state level. Parents, grandparents, guardians, friends, neighbors, and anyone interested in working on behalf of Glenview students are invited to join. Annual membership is \$5. The membership form is available in the front office and there will be other opportunities to obtain a form at events such as the Spaghetti Dinner. For more information, contact Wendy Murphy, 531-3124; hydemurphy@sbcglobal.net or Jen Ryden, 531-8795; jryden@sbcglobal.net - Membership Coordinators.

Fall Upcoming Events and Important Dates to Remember

Below is a current list of scheduled events. We need your help to ensure that the events take place. Volunteers are always needed. (Note: There may be unforeseen changes, including added activities. Please refer to the newsletters, flyers, school web site – www.glenviewelementary.org, PTA web site – www.glenviewpta.org, and your child’s classroom teacher’s weekly communiqué for updates.)

Glenview Calendar of Events	
<u>AUGUST 2008</u>	
Wednesday, August 20 – District Professional Development Day (no school for students)	
Thursday, August 21 – Site Professional Development Day (no school for students)	
Friday, August 22 – Teacher Planning Day (no school for students)	
Sunday, August 24 – Kindergarten Tea – Glenview School Auditorium 2:00 – 4:00 p.m. Note: No classroom assignments will be discussed at this gathering.	
Monday, August 25, 2008 – First Day of School for Students & Welcome Back Coffee for Parents: First day of classes for students. Refreshments are available for parents in the auditorium all day, beginning at 8:00 a.m.	
Minimum Days 1st week of School: (Each Day)	
August 2008	25, 26, 27, 28, 29
Beginning of Day:	Bell Rings 8:20 a.m. Kindergarten, 4th grade, 5th grade

Bell Rings 8:27 a.m. 1st, 2nd, 3rd grades

All Minimum Days: Dismissal Times – Kindergarten 1:00 p.m. / 1st-5th grades 1:10 p.m.

Monday August 25 – October 31 – CELDT (CA English Language Development Test) Grades 2-5
(State Mandated)

SEPTEMBER 2008

Wednesday Minimum Days Dismissal Times – Kindergarten 1:00 p.m. / 1st-5th grades 1:10 p.m.
September 2008 3, 10, 17, 24

Monday, September 1 – LABOR DAY / NO SCHOOL

Tuesday, September 2 – PTA Board Meeting #1

Tuesday, September 2 – PTA Giving Campaign Begins

Thursday, September 4 – PE BMI Test (Alameda County Grant Program)

Thursday, September 4 – ~~1st Round of Learning Light After School Program Applications go Home~~

~~Note: The 2nd round of applications will be sent home by the second week in October.~~

Friday, September 5 – Game Day: PE Instruction Refresher for Teachers and Students
(Alameda County Grant Program)

Friday, September 5 – Spaghetti Dinner/General Meeting #1 / 6:00 – 8:00 p.m.

Friday, September 5 – Wednesday, September 12 PTA Membership Drive

Friday, September 12, 19 8:00 p.m. / Saturdays, September 13 & 20 2:00 p.m. / Sundays, September 14 & 21 @ 2:00 p.m. **Play: The Wiz at Malonga Arts Center Theatre (formerly Alice Arts Theatre).** For more information call (510) 268-8828 or email belasco.org.

Monday, September 15 – DATE CHANGE for start of Learning Light Program

~~Learning Light After School Program Begins / 2:45 – 6:00 p.m. Mon. Fri.~~

Tuesday, September 16 – 4th and 5th Grade Back-to-School Night / 6:30 – 7:30 p.m.

- You will be given pertinent information from the district office.
- You will meet your child's teacher and s/he will discuss goals and expectations for the class. Your teacher may also request volunteers to serve as Room Parents who help the teacher meet any needs that arise (e.g. arranging drivers for field trips, coordination of class projects, and a variety of other in/out of the class activities.)

Thursday, September 18 – Back-to-School Night

Kindergarten 6:15 – 7:00 p.m.

1st, 2nd, & 3rd Grades 7:00 – 8:00 p.m.

(Refer to Tuesday, September 16, 2008, Back-to-School information.)

Friday, September 19 – Friday, September 26 **Field Trip: 5th grade Sailing Into Science**
(Days for specific classes TBA)

Tuesday, September 23 – School Site Council (SSC) Meeting

Election of Officers for Two-Year Cycle, 2008-09 and 2009-10

6:15 – 6:30 Read Minutes & Handouts / 6:30 – 8:00 p.m. SSC Meeting

Friday, September 26 – A Benefit Performance Supporting 12-year-old, 2006 Glenview graduate and local poet, Mack Woodfox, after the death of his father. A live performance by actor/comedian Brian Copeland @ 8:00 p.m., Dean Leshar Theater – 1601 Civic Drive, Walnut Creek, CA 94596. For more

information call Barbara Tavres at 510-828-9420 or e-mail barbaratavres@aol.com.

Monday, September 29 – Prop 49 After School Program Begins / Learning Light
(note: There will be a mandatory parent meeting before the program begins, date TBA.)

Free Concerts

City of Oakland Office of Parks and Recreation & Councilmember Jean Quan Present
“Sundays In The Redwoods Outdoor Concert Series 2008”

Sunday, September 21 – “World Music Fest”

Featuring Julius Melendez, Rankin Scroo, Candido Oye-Ova, Dos Four Y Los Mios

Sunday, September 28 – “A Thousand Strings”

Oakland East Bay Symphony Featuring Michael Morgan,
S.O.N.G. – Strings of a Nubian Grove, Strings of Soul – Youth Violinists

Sunday, October 5 – “Sound of Inspiration”

Featuring Jon Jang & James Newton, Kathy Copeland & Company, Kingdom Travelers

Sunday, October 12 – “The Jazz & Neo-Soul Experience”

Featuring Dwele, Khalil Shaheed, Blayze, Oakland School for the Arts Jazz Combo

Sarah’s Science: Upcoming Fall Programs

Saturday, September 13, 2008 – Science Night

Saturday, September 27, 2008 – Saturday Science: Magic

Saturday, October 11, 2008 – Saturday Science: Robots

November 24-26, 2008 – Thanksgiving Camp: Gadgets and Gizmos

Detailed Information can be found by visiting www.sarahscience.com

OR by calling (510) 581-3739

OCTOBER 2008

Wednesday Minimum Days Dismissal Times – Kindergarten 1:00 p.m. / 1st-5th grades 1:10 p.m.
October 2008 1, 8, 15, 22, 29

Monday, October 6 – PTA Eco-Metro Fundraiser Kick-off

Tuesday, October 7 – PTA Board Meeting #2

Tuesday - Friday, October 7 – 10, 2008
(2nd–Mon., 4th–5th–Wed., 3rd–Thurs.,
K-1st – Fri.)

AND

Tuesday - Friday, October 14 – 17, 2008
(3rd–Mon., 4th–5th–Wed., 1st–Thurs.,
K-2nd– Fri.)

Parent/Teacher Conferences – Teacher and parent initiated:
Conferences will be held in 15-20 minute blocks of time throughout the day as scheduled by teachers. Conferences will be scheduled between 8:00 a.m. and 5:00 p.m. at a mutually agreed upon time, EXCEPT for Wednesday minimum days. Minimum day conference times will be between 8:00 a.m. and 1:00 p.m.

Wednesday, October 8 – Walk Your Child to School Day

Friday, October 10 / Teacher Professional Development – NO SCHOOL

Tuesday, October 14 – Annual Title I Meeting for ALL Glenview Parents

Required meeting to satisfy compliance of Federal Guidelines	
Tuesday, October 21 – Picture Day (Free Dress Day – Uniforms do not need to be worn.)	
Tuesday, October 21 – <u>School Site Council (SSC) Meeting</u> / 6:30 – 8:00 p.m.	
Saturday, October 25 – PTA Halloween Carnival/Haunted House / 1:00 p.m. – 4:00 p.m.	
Friday, October 31st – Halloween Parade at 1:15 p.m. 1st – 5th grade, DO NOT wear costumes to school. You will dress during lunch recess. Kindergarten students may wear costumes to school. NOTE: Students are to wear costumes associated with a positive/fun nature. Do not wear costumes of a gory nature (i.e. bloody, knives, guns, swords, video villains...) or with exposed stomach/hip area.	
NOVEMBER 2008	
Wednesday Minimum Days November 2008	Dismissal Times – Kindergarten 1:00 p.m. / 1st-5th grades 1:10 p.m. 5, 12, 19
Tuesday, November 4 – PTA Board Meeting #3 (Time TBA) General Meeting #2 Time 6:30-8:00 p.m.	
Wednesday, November 5 – Fall Pre-Kindergarten Open House This event gives families who are considering coming to Glenview an opportunity to meet the present teachers and learn about the Kindergarten program.	<i>New Date</i>
Friday, November 7 – 4th Annual Parent/Guardians Evening of Relaxation 7:30 – 10:00 p.m. Live Band (Jazz, R&B, Salsa) – Plan to attend. If you missed it the last three years, you certainly will not want to miss it this year. Child care and refreshments provided. Look for RSP information in October. (Sponsored by: Principal Atkins and Glenview's Office Staff)	
<i>To Be Rescheduled for 2009</i>	
November Date TBA – Performing Arts Fundraiser	
Tuesday, November 11th – Veterans' Day / NO SCHOOL	
Friday, November 21 – Last Day of Report Card Period	
Monday – Friday, November 24th–28th – Thanksgiving Recess / NO SCHOOL	
DECEMBER 2008	
Wednesday Minimum Days December 2008	Dismissal Times – Kindergarten 1:00 p.m. / 1st-5th grades 1:10 p.m. 3, 10, 17
Tuesday, December 2 – PTA Board Meeting #4	<i>Picture Makeup Day</i>
Tuesday, December 2 – Friday, December 5 Scholastic Book Fair – Our holiday book fair was a great success last year, helping the PTA to raise funds and helping Glenview parents with their holiday shopping. Come help us set up, clean up, and sell the merchandise. Volunteers receive breaks on their purchased books. Please call Teri Gruenwald at 531-8634 if you would like to help out with the book fair.	
Friday, December 5 – REPORT CARDS GO HOME (Note: If "Possible Retention" has been checked on your child's report card, please schedule an	

Time 7:00 – 8:15 p.m.
Monday, February 16 – Presidents’ Day Holiday NO SCHOOL
February 24th or 26th – Chinese New Year Assembly (Time TBD)
Thursday, February 26 – Read-a-Thon Kick-off Assembly
Tuesday, February 24 – <u>School Site Council (SSC) Meeting</u> / 6:30 – 8:00 p.m.

<u>MARCH 2009</u>	
Wednesday Minimum Days March 2009	Dismissal Times – Kindergarten 1:00 p.m. / 1st-5th grades 1:10 p.m. 4, 11, 18, 25
March Date TBA - Ezra Ben Cohen Performing Arts Celebration Assembly	
March – 5th grade PE Testing (State Mandated)	
Tuesday, March 3 – PTA Board Meeting #7	
Tuesday, March 3 & Wednesday, March 4 STAR Writing Test / Grade 4 (State Mandated)	
Friday, March 6 – Last Day of Report Card Period	
Monday, March 9 – Oakland Fine Arts Summer School(OFASS) Registration Applications Available/school office: This is a district wide summer school program. Applications are limited by school site.	
Friday, March 13 – REPORT CARDS GO HOME	
March or April – Science Fair	
Thursday, March 19 – Read-a-Thon Event	
Tuesday, March 24 – <u>School Site Council (SSC) Meeting</u> / 6:30 – 8:00 p.m.	
NO SCHOOL: Monday, March 30 – CESAR CHAVEZ DAY	

<u>APRIL 2009</u>	
Wednesday Minimum Days April 2009	Dismissal Times – Kindergarten 1:00 p.m. / 1st-5th grades 1:10 p.m. 1, 15, 22, 29
NO SCHOOL: Monday – Friday, April 6, 7, 8, 9, 10 – Spring Recess	
Monday, April 13 – Return to School	
Tuesday, April 14 – PTA Board Meeting #8 (Time TBA) PTA General Meeting #4 Time 6:30-8:00 p.m.	
Monday, April 20 – May 15 Testing: CST (grades 2-5) & CAT/6 (only 3rd grade) (Both State Mandated)	

Wednesday, April 22 – Friday, April 24 Scholastic Book Fair
Tuesday, April 21 – <u>S</u>chool <u>S</u>ite <u>C</u>ouncil (SSC) Meeting / 6:30 – 8:00 p.m.

<u>MAY 2009</u>
Wednesday Minimum Days Dismissal Times – Kindergarten 1:00 p.m. / 1st-5th grades 1:10 p.m. May 2009 6, 13, 20, 27
Wednesday, May 6 – Teacher Appreciation Day
Tuesday, May 12 – PTA Board Meeting #9
Friday, May 15 – 4th Grade Musical (Tentative)
Tuesday, May 19 – <u>S</u>chool <u>S</u>ite <u>C</u>ouncil (SSC) Meeting / 6:30 – 8:00 p.m. (last meeting of the year)
NO SCHOOL: Friday, May 22 – In lieu of Lincoln’s Day Holiday Monday, May 25 – MEMORIAL DAY HOLIDAY
Thursday, May 28 or Friday, May 29 – Open House (All Grades) 5:30-6:30 p.m. (Please clear classrooms promptly at 6:30 p.m.) Spring Celebration of the Arts (All Grades) 7:00-8:15 p.m.

<u>JUNE 2009</u>
Minimum Days – Last 1½ weeks of School: (Each Day / Wednesday, June 3 – Thursday, June 11)
June 2009 3, 4, 5, 8, 9, 10, 11 (D dismissal Times – Kinders 1:00 p.m. / 1st-5th grades 1:10 p.m.)
Tuesday, June 2 – PTA Board Meeting #10 (Time TBA) PTA General Meeting #5 – Multicultural Potluck
Wednesday, June 10 – 5th Grade Promotion
<u>NOTE: June 10 / 5th Grade Promotion Attire</u> Attire: Tops – <u>G</u>irls / White Blouse, long or short sleeves <u>B</u> oys / White Dress Shirt, long or short sleeves Bottoms – <u>G</u>irls / Navy Blue or Black skirts <u>B</u> oys / Navy Blue or Black slacks/no jeans Shoes – <u>G</u>irls / Dress shoes, no higher than 1 ½ inch heels, no flip-flops, must be have strap on heel not wearing a closed-in heel shoe. <u>B</u> oys / Dress shoes, no sandals, no tennis shoes
Thursday, June 11, 2009 – KINDERGARTEN PROMOTION 10:00 a.m. / School Auditorium
Thursday, June 11, 2009 – LAST DAY OF SCHOOL – Last Day of Report Card Period – REPORT CARDS GO HOME (If your child will be absent on the last day of school, please leave a large self-addressed envelope with two stamps affixed to it so that your child’s report card can be mailed home. The envelope is to be given to your child’s classroom

teacher. Report cards not picked up or mailed by Tuesday, June 16, 2009, will be held for pick-up the week of August 17, 2009. Please do not call the office during the summer to retrieve report cards or other items. Office staff's official last day is Thursday, June 18.)

Monday, June 22 – July 17, 2009 – Oakland Fine Arts Summer School (OFASS) begins
 Location: Glenview Elementary School

Ongoing Fundraising Efforts

e-Scrip/Albertson's

Your everyday purchases add up to extraordinary results! Over 300 merchants are waiting to make donations to our school on your behalf. There is no cost to you and you don't need a computer. Register your Safeway Club Card, Albertson's Card, credit and/or debit cards, and a percentage of your everyday purchases made at eScrip merchants, Safeway and Albertson stores will be given back to Glenview. Please contact Wendy Murphy at 531-3124 to sign up or go online at escrip.com for further information.

Cookie Dough

The Winter/Spring cookie dough fundraiser is held to support the morning Oakland Fine Arts Summer School program which is a free summer performing arts program that is held in July. Many Glenview students participate and our principal, Ms. Deitra Atkins, also spends her summers "making it happen" for more than 250 students. More information will be coming your way.

Visual and Performing Arts

Donations are accepted year-round for the visual and performing arts program. Specify if the donation is for the September through June program or the summer Oakland Fine Arts Summer School (OFASS) program. (tax deductible)

Glenview PTA Board Members and Committee Chairs 2008-2009

PTA Officers

Board Position	Name	Contact
President	Carla Moore	530-5065; cattleranchmoon@yahoo.com
Executive VP	Patricia Gima	531-4949; patti@gima.us
Vice President	Richard Weiner	531-7660; rweiner@nelsonnygaard.com
Secretary	Kate Rix	208-3119; katerix@comcast.net
Treasurer	Adriana Perrier	530-3057; bubullette@yaho.com
Co-Financial Secretary	Jerome Chappel Tom Leth	504-5860; Jerome.chappel@sbcglobal.net 635-3828; lenthgo@sbcglobal.net
Auditor	Aman Sidhu	842-8862; sikhgirl@comcast.net
Parliamentarian	Dante Thornton	reemccullough@earthlink.net
Historian	Millicent Embry	534-3720; millicent_embry@sbcglobal.net

Program/Project Chairs and Coordinators

Programs/Projects	Chair	Contact
After School Programs	Vacant	
Emergency Preparedness	Wendy Murphy	531-3124; hydemurphy@sbcglobal.net

Grants	Karen Cohn	531-8634; terikaren@yahoo.com
Green Team	Pamela Fong Marianne Burg	530-6890; fonggren@comcast.net
Health & Wellness	Vacant	
Hospitality	Liz Bellows Darnetta Fluker	479-7887; mslizz_2000@yahoo.com 388-6203
iMac Program	Joe Lachoff Ted Allen	531-4949; joe@lachoff.com 530-5065; wmlsong@yahoo.com
Kinder Recruitment	Christy Getz Joslin Herberich	cgetz@nature.berkeley.edu 336-0363; joslink@comcast.net
Library	Patti Gima	531-4949; patti@gima.us
Marquee	Dorrie Steele	893-3609; dorstle22@earthlink.net
Membership	Wendy Murphy Jen Ryden	531-3124; hydemurphy@sbcglobal.net 531-8795; jryden@sbcglobal.net
Merchandise	Genoa Gonzalez	712-9096; genoa_gonzalez@yahoo.com
Newsletter	Denny Smith Rachel Yee Quill	529-9877; dsmith@aao.org ryquill@yahoo.com
PTA Budget	Adriana Perrier	530-3057; bubullette@yaho.com
Parent Rep. Coordinator	Deidra Perry Kerrie Halmi	208-3064; deidraperry@aol.com 482-6467; kerrie@halmiperformance.com
Respect for All	Vacant	
School Lunch & Nutrition	Delana Toler	479-7309; delanadayson@yahoo.com
Website	Angie Matsuno	531-6180; anhellcaster39@yahoo.com
Yard – Front Garden	Joelle Nadle-Mwalози	303-4214; athletics@mac.com
Yard – Lower Structures	Ari Cohen	530-2682; jojoari@comcast.net

Event Chairs and Coordinators

Event	Chair	Contact
Family Game Night	John McHugh	336-2414; JMcHugh@valleywater.org
Halloween	Genoa Gonzalez Elisa Mora	712-9096; genoa_gonzalez@yahoo.com 409-9519
Kindergarten Tea	Delana Toler	479-7309; delanadayson@yahoo.com
Science Fair/Programs	Millicent Embry	534-3720; millicent_embry@sbcglobal.net
Spaghetti Dinner	John McHugh	336-2414; JMcHugh@valleywater.org
Spelling Bee	Ann Park	534-3068; parkann@gmail.com

Fundraising Chairs and Coordinators

Fundraising	Chair	Contact
Fundraising, Chair	Paula Larsen-Moore	530-8496; paula@coolwater.org
Book Fair	Teri Gruenwald Liz Bellows	531-8634; terikaren@sbcglobal.net 479-7887; mslizz_2000@yahoo.com
Eco-Metro	Jennifer Rakowski	336-9108; rakowskij@gmail.com
Escrip	Wendy Murphy	531-3124; hydemurphy@sbcglobal.net
Giving Campaign	Paula Larsen-Moore Richard Weiner	530-8496; paula@coolwater.org 531-7660; rweiner@nelsonnygaard.com

Read-a-thon	Pam Fong Richard Weiner	530-6890; fonggren@comcast.net 531-7660; rweiner@nelsonnygaard.com
--------------------	----------------------------	--

Accidents, Injuries, Medical and Hospital Services, Insurance

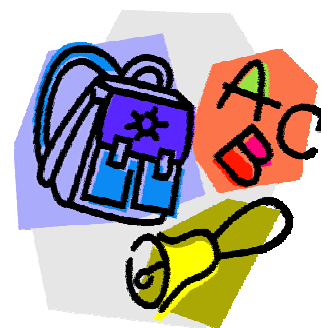
If an accident occurs at school, first aid for minor injuries will be provided and parents/guardians notified. In cases requiring an ambulance, effort will be made to first contact the parent/guardian named on your child’s emergency card. The district does not typically provide medical or hospital services or insurance for accidents or injuries to students injured at school during school-sponsored trips or activities. However, we encourage parents/guardians to purchase optional student accident insurance. Your school site principal has information on this insurance.

Education Code Section 49472

The Family-School Partnership Act (Assembly Bill 2590)

This act allows employees to use: "vacation, personal leave, comp time or time without pay to participate in their children's school-related activities. The law covers employers with 25 or more workers at the same location, and it applies to parents, grandparents and guardians. These persons are allowed to use up to 40 hours a school year to conduct school-related business. However, employers may request verification of the nature of the school activity."

GLENVIEW ELEMENTARY SCHOOL
 4215 La Cresta Avenue
 Oakland, CA 94602
 (510) 879-1190 / (510) 879-1199 fax



2008 – 2009

BELL SCHEDULE

BREAKFAST SCHEDULE:

Note #1: Kinder, 4th & 5th – Breakfast 8:00-8:18 A.M.

Kindergarteners – Parent OR Caregiver must remain with kindergarten students and then take child to designated area to line-up for 8:20 A.M. bell.

Note #2: Grades 1, 2, & 3 – Breakfast 8:00-8:25 A.M.

DAILY SCHEDULE:

KINDERGARTENERS Daily Schedule: 8:20 a.m. – 2:35 p.m.

Note #3: K, 1st – 5th grade teachers: a) pick students up outside at the class' assigned symbol;
 b) walk students outside, all the way to their assigned play yard for recesses.

GRADES 1st – 3rd Daily Schedule: 8:27 A.M. – 2:45 P.M. / **GRADES 4th & 5th** Daily Schedule: 8:20 A.M.-2:45 P.M.

(BELLS RING AT UNDERLINED TIMES)

Regular Days Mon., Tues., Thurs., Fri.	Minimum Days Wednesday
8:20 Class Begins for Grades K, 4, 5 8:27 Warning Bell Rings for Grades 1, 2, 3 8:30 Class Begins for Grades 1, 2, 3 10:15 - <u>10:30</u> RECESS / 1 st -5 th 10:45 - 11:30 Kinder's Lunch 11:25 - <u>12:05</u> 1 st Grade Lunch 11:40 - <u>12:20</u> 2 nd Grade Lunch 11:55 - <u>12:35</u> 3 rd Grade Lunch 12:10 - <u>12:50</u> 4 th Grade Lunch 12:20 - <u>1:00</u> 5 th Grade Lunch 1:30 - 1:50 Kinder's Recess 1:40 - <u>1:50</u> Recess (1 st -3 rd only) 2:35 Dismissal / Kinder only 2:45 Dismissal / 1 st -5 th	8:20 Class Begins for Grades K, 4, 5 8:27 Warning Bell Rings for Grades 1, 2, 3 8:30 Class Begins for Grades 1, 2, 3 9:30 - 9:40 RECESS / 1 st -5 th 10:35 - 11:20 Kinder's Lunch 11:00 - <u>11:40</u> 1 st Grade Lunch 11:15 - <u>11:55</u> 2 nd Grade Lunch 11:30 - <u>12:10</u> 3 rd Grade 11:45 - <u>12:20</u> 4 th & 5 th Grades' Lunch 1:00 Kinder Dismissal 1:10 Dismissal / 1 st - 5 th Revised Minimum Day Schedule: Monday, August 25, 2008

GLENVIEW ELEMENTARY SCHOOL
TENTATIVE FACULTY ROSTER
 2008-2009 School Year
 (8/15/08)



Ms. DEITRA ATKINS	PRINCIPAL		Main Office
<u>NAME</u>	<u>RESPONSIBILITY</u>		<u>LOCATION</u>
Barbara COLLINS	Kindergarten	SEI/EO	Rm. 1
Marcelo GRANDA	Kindergarten	SEI/EO	P - 4
Barbara HAVENAR	Kindergarten	SEI/EO	Rm. 5
Louise ANDERSON	1 st Grade	SEI/EO	Rm. 16
Clare DUNLEAVY	1 st Grade	SEI/EO	Rm. 13
Mining LIU	1 st Grade	SEI/EO	Rm. 7
Thomas WITTE	1 st Grade	SEI/EO	Rm. 4
Glenda LEMON	1 st /2 nd Grade	SEI/EO	Rm. 8
Deborah (Debbie) SULLIVAN	2 nd Grade	SEI/EO	Rm. 14
Rebecca WONG	2 nd Grade	SEI/EO	Rm. 9
Terri SALVATORE	3 rd Grade	SEI/EO	Rm. 17
Edwina SMITH	2 nd /3 rd Grade	SEI/EO	Rm. 6
Eric SWINDERMAN	3 rd Grade	SEI/EO	Rm. 10
Linda MORGAN	4 th Grade	SEI/EO	Rm. 15
John MILLER	4 th Grade	SEI/EO	P-7
Duane WOLFE	5 th grade	SEI/EO	Rm. 11
Jennifer BROUHARD	5 th Grade	SEI/EO	P-6
Ms. MC HAUG	Resource Specialist Program		P-2
Sandy RATTO	SDC-VIP: Infant Pre-K/K	Visually Impaired	Rm. 2
Nancy LUM	SDC-VIP: 1st-5 th	Visually Impaired	Rm. 3
Taylor MOSELEY	SDC-VIP: K – 5 th	Visually Impaired	P-2
Sue MORGAN	Language Arts/Science	Prep – Wed/Thurs/Fri.	P-5
Barbara LITTLEFORD	Intervention TSA thru Library Skills	Intervention	Library

Veronica BIRCHER	Academic Instructional Assistant	Roving
Claudia Mc CARTHY	Music Teacher	Auditorium
Lisa STEINDEL-BYRNE	Speech Therapist	P-1
Mary KERR-MEYERS	Psychologist	P-3
Mei TAN	Resource Instructional Assistant	P-2
Jill COOPER	SDC-VIP Infant Pre-K-A.H.	Rm. 2
Carmen NEGROSA	VIP 3 rd /4 th /5 th – Instructional Assistant	Rm. 3
Brianne STOCKMAN	VIP 3 rd /4 th /5 th – Instructional Assistant	P-2
Gena RINALDI	Intervention Specialist	P-2
Yolanda BROWN	Secretary	Main Office
Annie PATTON	Senior Clerk Typist – State & Federal	Main Office
Mary JOHNSON	Food Service Manager	Cafeteria Manager
Jerry FUDGE	Head Custodian	Custodian Office
Phillip BROWN	Night Custodian	Custodian Office
TBD	Noon Supervisor	Back Yard
TBD	Noon Supervisor	Back Yard
Quinese BENJAMIN	Academic Consultant	Roving
Michael LOZITO	Academic Consultant	Roving
Carolyn HIMES	Dance Consultant	Roving
Mytha MUSE	Dance Consultant	Roving
Miss MARIJO	Drama Consultant	Roving
Lamar KENDRICKS	Leadership/HERO Consultant	P.E.
Donte MOORE	Leadership/HERO Consultant	P.E.
TBD	Social/Emotional Consultant	Resource Room
Garrett MUMMA	Orientation and Mobility	Rm. 2
Jodi LITTER	Orientation and Mobility	Rm. 2
Winnie CHAN	Orientation and Mobility	Rm. 2
Dorothy SHAVERS	S.E. Nurse	District